Function Pack

2025

GREENWOODS

★ ★ ★ ★

Hotel & Spa

Web : www.greenwoodshotel.com

Telephone : 01277 829 990 (option 2)

Email : events@greenwoodshotel.co.uk

Suite Hire Rates

Function Suite Information & Rates

Our function room hire is based on a 5 hour hire period and pricing is bespoke and dependent on day of the week, time of year and which function room you are interested in.

LIBRARY SUITE

Maximum Capacities

40 private dining (4x round tables)

20 private dining (1x rectangle table)

50 standing reception

£600

GARDEN SUITE

This room can be divided into two smaller areas

Maximum Capacities – Full room

200 private dining (20x round tables of 10)

300 standing reception/party

Maximum Capacities – Half room

80 private dining (8x round tables of 10)

100 standing reception/party

Monday to Thursday - **£2995**

Friday & Saturday - **£4495**

Sunday - **£3495**

Please note: Garden Suite hire is the same price whether having half room or full room as we do not hire out the other half of the room at the same time.

Hotel Room Rates

Function & Wedding Guest Room Rates

All Rooms include Breakfast.

Spa access is included from 2pm on the day of arrival until 11am on the day of departure. Check in is 2pm, Check out is 11am.

Full Payment is required on booking.

Please Quote the Host or the Bridal Couples name & function date when booking.

SINGLE OCCUPANCY ROOM RATES SUNDAY TO FRIDAY

Cosy Room	£119
Standard Room	£139
Premier Room	£179

SINGLE OCCUPANCY ROOM RATES ON SATURDAY

Cosy Room	£149
Standard Room	£169
Premier Room	£209

DOUBLE OCCUPANCY ROOM RATES SUNDAY TO FRIDAY

Cosy Room	£149
Standard Room	£169
Premier Room	£209

DOUBLE OCCUPANCY ROOM RATES ON SATURDAY

Cosy Room	£179
Standard Room	£199
Premier Room	£239

Function Menu's

2024

GREENWOODS

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Hotel & Spa

Finger Buffet

£25.00 PER PERSON

Please choose 7 items from the selection below

Chef's Selection of finger sandwiches or wraps

(choose Sandwiches or Wraps)

Choose one salad option from below;

Caesar salad	Tuna sweetcorn pasta salad
Chicken Caesar	Roasted Mediterranean veg pasta salad
Mozzarella tomato and rocket salad	Cucumber feta and mint salad
Greek style salad	Potato salad
Rainbow salad	Coleslaw

Choose 5 options in total from vegan/vegetarian and or non veg options below

Vegan/vegetarian options

Cauliflower wings gochujang sauce glaze (ve)
Moroccan style falafel, tzatziki (v)
Spicy bean burger sliders (v)
Mini cheese and tomato pizza (ve)
Mini vegetarian quiche (v)
Potato skins with cream cheese and chive (v)
Marinated Vegetable skewer (ve)
Vegetable tempura (ve)
Vegetable spring roll (v)
Breaded mushrooms (v)

Non vegetarian options

Battered fish chunk tartare sauce
Chicken goujons
Duck spring roll
Lamb kofta
Pork belly bites
Sausage rolls
Honey mustard cocktail sausage
Chicken satay skewers
Mini beef sliders (+£3pp)
BBQ pork ribs (+£3pp)

Desserts/Sweet options

Fruit platter with seasonal berries (ve)
New York cheesecake (v)
Mini White chocolate and raspberry cheesecake (v) (GF)
Triple chocolate brownies (v)
Meringue nests with Chantilly cream and berries (v)

(V) = Vegetarian / (GF) = Gluten Free / (Ve) = Vegan

Additional items £3.00 per person per item
Teas and Coffees can be added for an additional £3.00 per person

Platinum Banqueting Menu

£45.00 PER PERSON

Please choose
2 starters, 2 main courses & 2 desserts
from the selection below your guests then
pre-order from your selections

STARTERS

Smoked ham hock terrine, apple puree, pork scratching, watercress, sourdough chards Contains Celery, Sulphates, Mustard
Leek and potato soup, crostini, pea shoots, herb oil (ve) Contains Celery,
Roasted butternut squash and sweet potato soup, toasted seeds, crostini, herb oil (ve) Contains Celery, Wheat
Smoked salmon, courgette, crème fraiche, caperberries, dill, rye croutes Contains Fish, Dairy, Gluten
Prawn and crayfish tian, micro leaves, avocado, crostini, herb oil Contains Crustacean, Dairy, Wheat
Beetroot salad, orange, courgette, chicory, roasted walnuts, balsamic (ve) Contains Nuts, Sulphates
Smoked salmon tartare, caviar, dill, crème fraiche, chive potato salad, micro leaves (+£3) Contains Fish, Dairy, Eggs, Mustard
Warm Smoked duck, apple mash, cherries, watercress, jus (+£3) Contains Fish, Celery, Sulphates
Goats cheese mousse, beets, chicory, pear, pomegranate, walnuts, crostini, herb oil (v) Contains Dairy, Nuts, Wheat

MAINS

Roasted pork belly, creamed mash savoy cabbage, peas, pancetta, jus Contains Celery, Sulphates, Dairy
Wild mushroom risotto, parmesan crisp, truffle oil (available vegan) Contains Celery, Dairy
Pan fried gnocchi, pesto, spinach olives, sun dried tomatoes, pine nuts (ve) Contains Dairy, Nuts, Wheat
Linguini arrabiatta, roasted cherry tomatoes, rocket, herb oil (ve) Contains Wheat, Celery
Roasted duck leg, potato pave, sweet potato puree, cavolo Nero, stem broccoli, jus Contains Celery, Dairy, Sulphates
Butternut squash ravioli, truffle cream, pinenuts, rocket leaves (v) Contains Celery, Dairy, Sulphates
Seared beef fillet, rosti potato, spinach, duxcell, heritage carrots, chanterelles, jus (+£10) Contains Celery, Dairy, Sulphates
Chicken breast, sweet potato puree, kale, roasted carrot, pumpkin seeds, jus Contains Celery, Dairy, Sulphates
Lamb rump, fondant potato, pea puree, smoked petit ratatouille, stem broccoli, jus (+£6) Contains Celery, Dairy, Sulphates
Beef bourguignon, Creamed mash, button mushrooms, baby onions Contains Celery, Sulphates
Roasted salmon fillet, crushed new potatoes, cavolo nero, stem broccoli, salsa verde Contains Fish

DESSERTS

Brioche bread and butter pudding, toffee sauce, vanilla ice cream (v) Contains Egg, Wheat , Diary
Lemon tart, lemon curd, raspberries, blood orange sorbet (v) Contains Egg, Wheat , Diary
Raspberries and white chocolate cheesecake (v) Contains Egg, Wheat , Diary
Apple crumble with vanilla anglaise or Madagascan vanilla ice cream (v) Contains Egg, Wheat , Diary
Sticky toffee pudding, toffee sauce, clotted cream ice cream (v) Contains Egg, Wheat , Diary
Warn triple chocolate ice cream, seasonal berries, vanilla ice cream (v) Contains Egg, Wheat , Diary
Fruit platter, seasonal berries, passion fruit sorbet (ve)

Teas and coffees can be added for an additional £3 per person

Dietary needs will be catered for separately to your choices if you have any guests with dietary needs.

(V) Vegetarian (GF) Gluten Free (Ve) Vegan

Children's Menu

£21.00 PER CHILD

STARTERS

Melon served with Fresh Fruit & a Raspberry Coulis (Vg) (GF)

Garlic Ciabatta Contains gluten, milk

MAINS

Chicken goujons, Chips and beans *Contains gluten, egg*

Sausage, Chips and beans *Contains gluten*

Fish fingers, chips and beans *Contains gluten, fish*

Tomato and cheese pasta (V) *Contains gluten, milk*

DESSERT

A Selection of Ice Creams (GF) *Contains egg, milk*

Fresh Fruit Salad (Vg) (GF)

(V) Vegetarian (GF) Gluten Free (Vg) Vegan

Hot Buffet

£40.00 PER PERSON

Please chose
3 main courses, 2 sides and 1 dessert
from the selection below

Meat options

Red wine marinated chicken breast, button mushrooms, pancetta, mushroom jus
Beef bourguignon
Green Thai chicken curry
Chipotle salmon Supremes, lemon, salsa Verde
Beef stroganoff
Chicken curry
Beef Lasagne
Steak and ale pie
Beef chilli con carne
Penne carbonara

Vegetarian/vegan options

Macaroni cheese (v)
Thai green vegetable curry (ve)
Vegetarian lasagne (v)
Sweet potato and chickpea curry (ve)
Potato gnocchi, pesto, spinach, olives and sun-dried tomatoes (ve)
Spinach and ricotta tortellini, tomato and basil sauce (v)

Sides

Buttered new potatoes (v)
Creamy mash (v)
Basmati rice (ve)
Seasoned potato wedges (ve)
Garlic ciabatta (v)
Seasonal vegetables (v)

Desserts/Sweets

Fruit platter with seasonal berries (ve)
New York cheesecake (v)
Mini White chocolate and raspberry cheesecake (v) (GF)
Triple chocolate brownies (v)
Meringue nests with Chantilly cream and berries (v)

V) = Vegetarian / (GF) = Gluten Free / (Ve) = Vegan

Teas and Coffees can be added for an additional £3.00 per person

(V) Vegetarian (GF) Gluten Free (Vg) Vegan

Afternoon Tea Buffet

Perfect for lunchtime celebrations, christenings and baby showers, our afternoon tea can be added to your function booking any day of the week.

For private function our afternoon tea is served buffet style – with sandwiches on platters and scones and cakes on afternoon tea stands, all served on a buffet table.
Served for functions between 2pm and 6pm

GREENWOODS STANDARD AFTERNOON TEA

£32.50 PER PERSON

Selection of finger sandwiches
(Wiltshire Ham, Smoked Salmon, Egg Mayonnaise, Cream Cheese and Cucumber)

Scones with cream and jam

Selection of cakes

Selection of teas and coffees

GREENWOODS SPARKLING AFTERNOON TEA

£39.50 PER PERSON

Selection of finger sandwiches
(Wiltshire Ham, Smoked Salmon, Egg Mayonnaise, Cream Cheese and Cucumber)

Scones with cream and jam

Selection of cakes

Selection of teas and coffees

Glass of Prosecco

Gluten Free & Vegan afternoon Tea available upon request

Canapés Menu

Minimum of 10 guests, Minimum 3 canapés per guests

VEGETARIAN OPTIONS - £2.50 EACH

Spanish frittata (v)

Tomato, olive and mozzarella skewer (v)

Goats cheese and red onion mini tartlet (v)

Smashed avocado, chilli, on crostini (ve)

Tomato bruschetta (ve)

Tomato, mozzarella and basil skewer (v)

Vegetable spring roll (v)

Goats cheese mousse, pear chutney (v)

MEAT & FISH OPTIONS - £3.00 EACH

Smoked salmon cream cheese, dill

Prawn and mango skewer

Roast beef, horseradish on croute

Asparagus and serrano ham on crostini

Honey and mustard glazed mini Cumberland sausages

Pork belly bites, gochujang and maple

Chicken satay skewers

Hoisin duck spring rolls

SWEET OPTIONS £2.50 EACH

Macaroons (v)

Mini pavlova with mango and passion fruit (v)

Triple chocolate brownie bites (v)

Strawberries dipped in chocolate (v)

Lemon curd, raspberries sweet tart (v)

Profiteroles (v)

Mini fruit kebab (vg)

Hog Roast Menu

£70.00 PER PERSON

Available for Garden Suite functions only.
May through to September from 3pm onwards
Minimum of 100 guests.

Hog Roast with flavoured crackling

(All pigs are free range and reared in Essex or Suffolk)

Sage & Onion Stuffing *Contains gluten*

Homemade Granny Smith Apple Sauce

Cambridgeshire Beef Tomatoes

Mixed Leaf Green Salad

Potato Salad

Homemade Coleslaw *Contains eggs, milk*

Vinaigrette & Balsamic Salad Dressings *Contains mustard*

Soft bread rolls *(GF option available upon request)*

Vegan options available on request

Chargrilled Vegetable Skewers

BBQ pulled Jackfruit

Chocolate profiteroles Contains Gluten, milk, eggs

Fresh fruit Salad

(V) Vegetarian (GF) Gluten Free (Vg) Vegan

Classic BBQ Menu

£40.00 PER PERSON

Minimum of 30 guests.

Beef Burgers - Contains gluten, celery

Vegetarian/Vegan options available on request

Sausages - Contains gluten, celery

Vegetarian/Vegan options available on request

BBQ Chicken wings

Chipotle Salmon

Corn on the Cob

Potato Salad

Coleslaw

Bread Rolls & Hot Dog Buns

Toppings

Cheese Slices

Grilled Onions

Lettuce, Tomatoes & Gherkins

Ketchup, American Mustard, Mayonnaise & Burger Sauce

(V) Vegetarian (GF) Gluten Free (Vg) Vegan

Platinum BBQ Menu

£65.00 PER PERSON

Available for Garden Suite functions only.
Minimum of 50 guests.

Beef Burgers *Contains gluten, celery*
(vegetarian/vegan burger options available on request)
Sausages *Contains gluten, celery*
(vegetarian/vegan sausage options available on request)
Lamb Kofte
Chicken Kebabs
Salmon Sweet Chilli Sauce *Contains fish*
Corn on the cob

Additional Vegan items available on request
Chargrilled Vegetable Skewers
BBQ pulled Jackfruit

SALADS & EXTRAS:
Tomato, Avocado & mozzarella salad *Contains milk*
Mixed leaf salad *Contains mustard*
Potato salad
Coleslaw *Contains milk, eggs*
Cheese slices *Contains milk*
Soft Bread Rolls *(GF option available upon request)*

Chocolate profiteroles *Contains gluten, milk, eggs*

Fresh fruit salad

(V) Vegetarian (GF) Gluten Free (Vg) Vegan

Reception Drinks Options

Our full wine and bar list is available to view at our bar or on our website.
Please note Prices are subject to change.

Prosecco (approx. 6 glasses)	£29.50
Sparkling Rosé (approx. 6 glasses)	£29.50
House Champagne (Cuvee De Reserve Brut)	£46.00
House Wine - Red, White or Rosé (approx. 4 glasses)	£25.00
Still/Sparkling Mineral Water (750ml)	£4.70

	PER GLASS
House Champagne (125ml)	£12.00
Prosecco (125ml)	£7.50
Sparkling Rosé (125ml)	£7.50
Bucks Fizz (125ml)	£6.50
Pimms Cocktail	£6.95
Red/White/Rose House Wine (175ml)	£8.00

Per Bowl

Non-alcoholic Cold Fruit Punch (approx. 20 glasses per bowl)	£30.00

	PER JUG (approx. 5 glasses)
Pimms Cocktail	£25.00
Orange Juice	£10.00
Apple Juice	£10.00
Cordial (Orange or Blackcurrant)	£4.00
Lemonade/Coke/Diet Coke	£12.00

Bottled Beer	£5.10
Bottled Coke/Diet Coke	£2.95

(V) Vegetarian (GF) Gluten Free (Vg) Vegan

Function Packages

2025 - 2026

GREENWOODS

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Hotel & Spa

Baby Shower Package

OUR BABY SHOWER PACKAGE INCLUDES

This package can be booked for other celebrations

AFTERNOON TEA

Selection of finger sandwiches with traditional fillings

(4x finger sandwiches per person this can be upgraded to 8x finger sandwiches each for £3.00 per person)

A selection of delicious cakes & sweet treats

Scones with Cornish clotted cream and local Tiptree Jam

Unlimited Teas and Coffees

ROOM HIRE

Private use of our Library Suite from 2pm - 6pm

FURNITURE

Silver Chivari Chairs

Tables

Table Linen & Napkins

Crockery, Cutlery, Glassware & China

£45.00 per person

£50.00 per person with a glass of Prosecco

BASED ON A MINIMUM OF 20 GUESTS

Available 7 days a week

Please Note: No decoration is included in this package but can be provided by yourselves or one of our recommended suppliers, we designate 2 hours prior to your booking time for you or your suppliers to decorate the room if you require. Should your guest numbers drop below 20 when booking this package full cost of 20 guests will still be charged.

Bridal Shower Package

OUR BRIDAL SHOWER PACKAGE INCLUDES

ARRIVAL DRINK

Glass of prosecco

AFTERNOON TEA

Selection of finger sandwiches with traditional fillings

(4x finger sandwiches per person this can be upgraded to 8 finger sandwiches each for £3.00 per person)

A selection of delicious cakes & sweet treats

Scones with Cornish clotted cream and local Tiptree Jam

Unlimited Teas and Coffees

ROOM HIRE

Private use of our Library Suite from 2pm - 6pm

FURNITURE

Silver Chivari Chairs

Tables

Table Linen & Napkins

Crockery, Cutlery, Glassware & China

£50.00 PER PERSON

BASED ON A MINIMUM OF 20 GUESTS

Available 7 days a week

Please Note: No decoration is included in this package but can be provided by yourselves or one of our recommended suppliers, we designate 2 hours prior to your booking time for you or your suppliers to decorate the room if you require. Should your guest numbers drop below 20 when booking this package full cost of 20 guests will still be charged.

Celebration of life Package

No matter how large or small. Greenwoods is the perfect setting to host a celebration of life gathering.
At such a difficult time our experienced Event Co-ordinators will ensure your gathering is organised with care and compassion and runs smoothly. We are here to discuss your requirements and help take some of the stress of planning this occasion away.

OUR CELEBRATION OF LIFE PACKAGE INCLUDES

ROOM HIRE

Private use of our library or Garden Suite'
for 4 hours
includes *bar & bar staff if required*

FOOD

Finger Buffet (7 options)

unlimited Tea & Coffee

FURNITURE

Silver Chivari Chairs

Tables

Table Linen & Napkins

Crockery, Cutlery, Glassware & China

(as needed)

£40.00 PER PERSON

LIBRARY - A MINIMUM OF 30 GUESTS

GARDEN SUITE - MINIMUM OF 60 GUESTS

Late Availability Party Package

Offer available on bookings on certain dates held within 2 months of enquiry.

ROOM HIRE

Private use of our Garden Suite
from 7pm until Midnight

FOOD

Alcoholic arrival Drink per guest

Finger Buffet (7 options)

ENTERTAINMENT

Award Winning in house DJ

FURNITURE

Silver Chivari Chairs

Tables

Table Linen

Crockery, Glassware & Cutlery

(as needed)

UP TO 100 GUESTS £4995

More guests can be added at an additional cost

Function Information

FUNCTION BOOKING INFORMATION

Please call our Events Team to discuss your requirements on 01277 829 990 (option 2)

All functions booked whether Package or Bespoke require a non-refundable booking fee, this is subtracted from the overall cost of your function.

Library Suite : £500
Garden Suite £1000

If booking for a date within a month's time frame then full payment will be required on booking.

We can hold a date for up to 14 days without a booking fee after the 14 days the hold will be removed allowing others to book the date. Greenwoods cannot be held liable should your date become unavailable due to non payment of Booking Fee.